

## Independent School District No. 51 FOLEY HIGH SCHOOL

"Developing the Full Potential of the Individual"

Dear Seniors and Parents/Guardians,

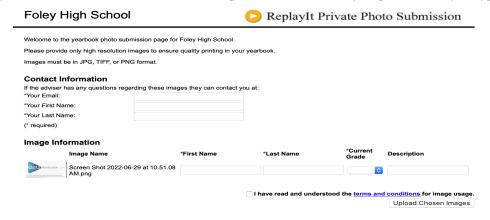
It is hard to believe, but the 2023-2024 school year has started! As the yearbook advisor, I am anxiously awaiting the submission of your child's senior photo. A huge component of our first submission deadline for the 2024 yearbook is senior photos. In an effort to streamline the process, all senior photos will need to be submitted via the following link <a href="https://images.jostens.com/0Ym-0cgNtaa0TL7o-54oEmw">https://images.jostens.com/0Ym-0cgNtaa0TL7o-54oEmw</a> by no later than October 31st, 2023.

Photos will need to be labeled/named as follows: full last name, full first name (this needs to be the students legal and full first name). Ex: Keating, Mary Please take the time to do this prior to submitting the photo.

Additional photo submission requirements are below:

- Photo or image files must be .jpg, .tif, or .png files. Check out free online services to convert your files into one of these types
- Image Resolution must be at least 300 dpi. This can be found by right clicking an image on your computer and choosing properties. Then viewing the details tab.
- RGB file format (do not convert to CMYK).
- Maximum file size is 50MB.
- Maximum file name length is 20 characters. Use only numbers and letters.
- Maximum resolution is 10000 x 10000 pixels.
- Scanned photos or artwork must be at least 400-500 dpi.
- Applications such as Microsoft Word or PowerPoint do not produce high enough resolution documents or images.

Below is a screen shot of the page that will appear once you have selected and uploaded the senior photo you would like to submit. In the description section it is very important that you type the word **Senior!** 



Please feel free to reach out with any questions or concerns you may have.

Thank you,
Mary Keating
makeating@apps.isd51.org
2023- 2024 Yearbook Advisor

